# CONTENTS



•	Mission & Vision	2	•	Auditorium	36
•	Vice Chief Executive's Message	3		Multi-Purpose Hall	37
•	Principal's Message	4		CCAs Clubs	38
•	Message of Headmistress	5	•	Co-Curricular & Extra Curricular Activities -	
•	The Administration	65	G	Organization	39
•	HODs	7	•	College Clubs	41
•	Our Proud Alumni	8	•	Academic Houses	42
•	College Introduction	11	•	Character Building	43
•	Reception	14	•	Mega Events of the College	44
•	Admin / Accounts Office	15	•	Career Counselling Session	48
•	Daycare	16	•	Sports Grounds	49
•	Cafeteria	17	<b> </b> •/,	Recreational/Study Trips/Tours	51
•	Stationery Shop	18	•	Swimming Pools	52
•	Pre-School Wing	19	•	Medical / First Aid Facilities	54
•	Play Group	20	•	Transpo <mark>rt Facilit</mark> y	55
•	Nursery	21	•	Students' Counselling	56
•	Prep	22	•	Rules & Regulations	57
•	Primary Wing	24		Admission Policy	58
•	Boys Wing	27	•	Assessment and Evaluation	58
•	Girls Wing	29	•	High Achievers	59
•	Scope of the Study	31	اختم	Fee-Policy (Subject to Revision)	63
•	Laboratories	32	•	College Uniform	64
•	Students' Creativity	33	•	College Faculty	66
•	Libraries	34	•	Academic Session	72

### Mission & Vision



Dr. A. Q. Khan School & College has been established as an English-medium institution for the residents of Bahria Town and connecting communities with the following objectives:

- Academic Excellence
- Character Building
- Social Grooming



To provide conducive environment to the students for the development of their cognitive, critical and scientific thinking. College is committed with the holistic efforts in training well-rounded, disciplined, confident and ethical individuals who realise their potential and contribute to the society successfully.

# Vice Chief Executive's Message





As an emerging developer, Bahria Town is committed to develop and deliver academic programs that can develop the strengths and potential of our students. We emphasize the development of the CORE competencies of our students which means their knowledge and skills to succeed in their profession. We help our students to become good thinkers as well as become good leaders.

Our courses are carefully arranged to be attuned to the tertiary education restructuring and reforming agenda. This needs the concerted efforts of every academic member of the school to continue working for academic excellence.

Commodore Muhammad Illyas (Retd), SI(M), S Bt



## Brincipal's Message



As a Principal of Dr. A. Q. Khan School & College Bahria Town Phase–8, I am committed to provide an impressive and a challenging educational environment. My utmost priority is to ensure quality education coupled with character building and social grooming. Our institution displays a strong infrastructure which plays a key role in the success of teaching and learning process. We step ahead with a sound mission and a broad vision to enable our students to rise high in the world but we cannot achieve our goal without the support of parents. I am pleased to lead a highly qualified, devoted and experienced faculty to inculcate the love for learning in our students. I advise my students to take benefits from the wide range of curricular and co-curricular opportunities that the institution provides to prepare themselves for their future endeavours.

I expect from my faculty and the students to utilize their potentials to the fullest to contribute to the local, national and global community in a glorious way. I heartily wish Dr. A. Q. Khan School & College Bahria Town Phase–8 and everyone present here, great success and glory in times ahead.

## Message of Aceadmistress





Since its inception, this institute has come a long way, but it's values have never changed: "To Motivate the Late Bloomers, to Mold the Medicore, and to Challenge the Gifted". After all, to raise a child is the job of a parent, but to groom a child is the job of a good school. Along with Academic Excellence, our institution also strives to inculcate the skills of sportsmanship, communication, critical thinking, problem-solving, and decision-making. Whether we talk about the SSC & HSSC annual results, on-campus events, awareness sessions by guest speakers, training programs, or educational and recreational visits. One thing which is common in all of them is Effort, the effort put up by our faculty members and students. We value and respect their efforts and are determined to provide them with more such opportunities to prove themselves. I wish that Allah Almighty bless us with vision and strength to do our utmost along with the cooperation of worthy parents for the students of this College.

Sadia Khan



# The Administration



Principal - Brig Dr. Muhammad Hanif (R), SI (M)
M.Sc, M.Phil, Ph.D(Physics), Post Doc( UK)
M.A & M.Phil(EPM)



Headmistress Ms. Sadia Khan



Wing Head (Senior - Girls)
Ms. Saima Sabri



Wing Head (Primary)
Ms. Masooma Haider



Wing Head (Pre-school)
Ms. Qudsia Salar



Wing Head (Senior - Boys) Ms. Aneela Khaliq



Wing Head Middle Ms. Saima Usman



Admin Officer Maj (R) Dr. Liaquat Ali Khan



Account Officer Mr. Musawir Ali



Manager Establishment Mr. M. Boota Qamar

# HoDs





Ms. Saima Sabri (Humanities)



Ms. Beenish Nazir (Urdu)



Ms. Asma Ali (Computer Science)



Ms. Zahra Najam (Sciences)



Ms. Nadia Haider (Mathematics)



Ms. Faryal Shahzad (English)



Ms. Faiza Zain (Pak/Social Studies)



Ms. Asma Rabbi (Islamiyat)



# Our Proud Alumni



Tooba Binte Nadeem BDS Shifa College of Dentistry



Fatima Bint e Ejaz BDS School of Dentistry SZABMU



Yumna Iftikhar Clinical Pshchology Shifa Medical College



Tashfeen BSCS FUSST



M. Harris Bin Afzaal MS Aeronautical Engineering Sweden



Abdul Moiz Computer Science IST



Abdullah Kashif BSc International Hospitality Business Management & Tourism NUTECH



Maryam Zahra BSCS Fauji Foundation



Beenish Asad BSCS FUSST



Haris Sohail Management Sciences COMSATS



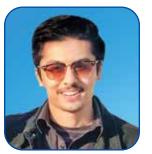
Hudba Malik UOL, Bachelor in Dietitics and Nutritional Sciences



Muhammad Mudassar Field Engineer Shell

# Our Proud Alumni





Omar Akhter Bachelors in Design, COMSATS



Saad Bin Asif NUST, Mechanical Engineering



Sabir Shah Bachelor of Design COMSATS



Sameed Babar BS Accounting & Finance COMSATS



Sami Shahbaz Aircraft Maintenance Engineering



Samya Shahbaz BS( Media and Communication ) Foundation University



Shameer Syed Abbas BBA Bahria University



Umar Farooq Mechantronics Engg. NUST CEME



Umar Khatab Heibei University China, MBBS



Saliha Shahid MBBS AMC



Fiza Fatima BS Media & Communication (NUML)



Moiz Ul Haq Program Manager EDWIZ Solutions





Maryam Farooq BS Computer Science, NUST



Mubbashir Shoukat MBBS Guizhou Medical University China



Aima Khattak GIKI, Bacherlors in Artificial Intelligence



Muhammad Hassan Bin Afzal Officer Cadet Pakistan Navy



Zoeba Zaeem BS Media and Communication, FUST



Areeba Nawaz BSCS CUST



Malaika Mubashiri BSCS, COMSATS



Muhammad Umar BBA COMSATS



Farhan Bhatti Cadet Pakistan Army



Kulsoom Khursid Bachelor in Computer Science COMSATS



Labeeka Hameed Bachelors in Accounting and Finance COMSATS



Laiba Shaiq BAF COMSATS

### **College Introduction**



Dr. A. Q. Khan College of Science & Technology Bahria Town Phase 8, Islamabad was renamed as Dr. A. Q. Khan School & College Bahria Town Phase -8 in 2021. It is the flagship College in the chain of five academic institutions founded by Bahria Town Rawalpindi/Islamabad. Our campus started its functioning with effect from September 1, 2009 but was formally inaugurated by the eminent nuclear scientist of our country Late Dr. Abdul Qadeer Khan (whose name adorns the campus). Captain (R) Muhammad Kazim (Pak Navy) was appointed as first Principal, who led the College till 18<sup>th</sup> October, 2020.

The present principal took over the responsibilities with effect from 19<sup>th</sup> October 2020. Our Campus consists of four main blocks, namely Malik Riaz Block, Ilyas Block, Ali Block and Rafi Block.

Pre-School is housed in Rafi Block. Play Group (8 x sections), Nursery (8 x sections) and Prep (8 x sections) classes are being run in this block. Three Activity Rooms, Day Care Center and staff room are located in the Rafi Block. Moreover, Art Room of primary wing is also located in the same building.

Primary Wing (classes I-V) of the College is located in Ali Block. There are 30 x sections, 6 x section of each class. In the Primary Wing, there is a dedicated Library, Multimedia Room, Computer Lab and 2 x







Arrival of the Chief Guest, Eminent Nuclear Scientist Dr Abdul Qadeer Khan along with the members of Board of Trustees to the College Arena for inauguration of the College on October 27, 2010



Dr Abdul Qadeer Khan, Chairman Malik Riaz Hussain, Chief Executive Ahmed Ali Riaz Malik, Vice Chief Executive Cdre Muhammad Ilyas (R), SI(M), S Bt and then Principal Capt Muhammad Kazim (R)



Eminent Nuclear Scientist Dr Abdul Qadeer Khan formally inaugurating the College on October 27, 2010



Chairman Bahria Town Malik Riaz Hussain presenting the College Shield to the Chief Guest Dr Abdul Qadeer Khan

staff rooms and Wing Head (Primary Wing) office are also located in the same building. Adjacent to the Ali Block, there is a play land and main sports ground of the campus adjacent to the block.



Boys Wing (classes VI-XII) of the College is located in Malik Riaz Block. There are 20 x sections, 3 x section of each class (VI-X), 2 x sections (XI) and 3 x sections (XII). In the Boys Wing, there is a dedicated Multimedia Room / Language Lab. Computer Lab, and 3 x staff rooms, Principal, Headmistress and Wing - Head(Boys) offices are located in this building. Moreover, College Reception, Account Office, Admin Office, Academic Branch, Establishment Branch and Auditorium are also located in the same building.

Girls Wing (classes VI - XII) of the College is located in Ilyas Block. 3 x swimming pools, Physics, Chemistry, Biology and Computer Laboratories are located in the basement area of the Block. College Exam Hall/Multi Purpose Hall and Main Library are located on ground floor of the block. Girls' Classes IV-VI are being conducted in the class rooms located on first floor of the building. VII-IX classes for girls are on the second floor while X-XII Classes are on the third floor of the block.

Our Campus do have dedicated Tube-Well and Water Filter Plant for the fulfilment of drinking, cleaning and other needs of water. College has 22 x vehicles for the transportation of faculty members, employees and small portion of students. Campus do have Book Shops & Cafeterias separately for girls & boys to meet the needs of stationery and food requirements of the students.

College has dedicated, experienced and well qualified faculty to impart quality education to the students. Also contributing in character building and social grooming of students through various co-curricular (CCA) and extra-curricular activities (ECA). There are six clubs namely Literary & Debating Club, Computer & Science Club, Community Service Club, Drama & Entertainment Club, Photography & Fine Art Club and Sports & Adventure Club in the College. For the CCA/ECA there are six academic houses namely Jinnah House, Iqbal House, Sir Syed House, Fatima House, Raa'na House and Nisa House for heathy competitions among the students in various fields.

Our Campus also have play-land and large sports area containing Basket Ball, Football, Hockey, Volleyball and Badminton courts. Table tennis facilities for both and girls are separately being provided. For this sports & physical education team comprises of male and female instructors is available for the provision of conducive sports facilities to the students.

College has dedicated website and face book page for the effective communication between school and parents/students. Moreover, campus do have internal security cameras for meaningful security and vigilance from any threat. Apart from that College horticulture department keeps the campus green and blossoming with seasonal flowers through out the year.



## Reception

We have an immaculate reception area to welcome our wide variety of visitors and guide them to their specific destination. Fundamental information regarding our prestigious institute and its policies can be received from the college reception. Our Reception desk plays a vital role to maintain telephonic communication between parents and college administration. It also contributes to the security of the institution by helping to monitor visitors accessing the institution.





### **Admin & Accounts Office**



The Admin and Account offices can be found on the ground floor of the Malik Riaz Block. Both departments are executing their respective duties efficiently ensuring the smooth functioning of the system.





### **Academic & Establishment Branch**

Academic & Establishment Branches are available on the ground floor of Malik Riaz Block.







## Daycare

To ensure workplace support, Dr. A. Q. Khan School & College Bahria Town Phase-8 provides the facility of Day-Care to its faculty members. Availability of a very carefully planned Day-Care in the college premises enables the faculty members with infants and toddlers to stay focused towards their professional goals.









### Cafeteria



Three clean and well maintained cafeterias separately for the students of Primary, Girls and Boys Wings under the strict supervision of the college management are available for the students. The College hygiene Committee keeps a strict check on these cafeterias to ensure provision of healthy food to the students.









## **Stationery Shop**

Stationery shops seperately for boys and girls are also available in the college to facilitate the students and parents. College uniforms for students at all levels, books/ notebooks (from P.G-XII) and all types of regular stationery items can easily be accessed through these stationery shops.







### **Pre-School Wing**



Our Pre-school wing is nestled in the Rafi Block. It includes 25 airy and bright class rooms, three activity rooms and an art room. This section is well equipped to meet the needs of young children. A very carefully organized system helps them to explore and learn in a very comfortable environment. Our Pre-school offers a strong and effective curriculum based on the Montessori philosophy fostering self-esteem, independence, empathy and social consciousness. Our trained teachers in Pre-school empowered with the appropriate knowledge and professional competencies play a vital role not only in the physical, cognitive and emotional development of children but also enable them to acquire academic skills through interesting activities.





### **Play Group**

Children within the age bracket of 3 to 4 years are allotted admission in Play Group. Play Group classrooms provide a friendly and caring environment to set an excellent foundation for the future academic life of the students. The administration ensures constant care and use of adequate Montessori equipment to capture the interest of young explorers. Curriculum of P.G is designed by strictly following the internationally recognized benchmarks and academic standards. The pace of studies is adopted according to the learning capacity of the children.









#### Nursery



Children of age 4 to 5 years are eligible to take admission in Nursery class. Our Nursery classrooms offer an environment of adventure and discovery to each child along with a challenging and exciting curriculum. This stage not only develops literacy skills but also inculcates a love for learning and a positive self-image. The proficiently designed curriculum will help young children to eliminate their queries through exploration, experimentation and conversation. Curriculum focuses on the development of reading, writing, listening and speaking skills as well as to make a child adept at sequence counting.











#### Prep

Prep classes are planned to prepare young students for the academic demands of formal school life. In this year, they not only enhance their communication skills but also strengthen their literacy and numeracy skills. Students are provided with a broad range of curricular and co-curricular opportunities to gain a clear knowledge and understanding of the world. The curriculum of Prep class encompasses English & Urdu languages (Listening, Speaking, Reading & Writing), Mathematics(Numeracy), Islamic Studies, history, music and creative art. By end of the year, children are able to comprehend written passages, construct sentences and have a fair knowledge of numbers.















Faculty members Pre School (Wing) with College Principal and Headmistress







#### **Primary Wing**

Primary wing (Classes I-V) is housed in Ali Block. There are 25 classrooms in this block which are spacious and fully furnished fulfilling the needs of the students. The students are provided with a well-stocked library to explore different books according to their interest. A well-furnished Computer Lab is also available in Ali Block to equip the students with the knowledge of computer technology. Well qualified and trained teaching staff provide students an opportunity to learn through fun activities. Projects and assignments enable them to develop additional skills integral to their future such as team-work, critical thinking and time management.







Faculty members Primary Wing with College Principal and Headmistress



















### **Boys Wing**



Classes of Boys (VI –XII) run in the Malik Riaz Block of this campus. It is a three-storeys building which was constructed in 2009. It also houses the offices of the principal, Headmistress, main reception area and other offices such as Admin Office, Accounts, Establishment Branch and Academic Branch. The administrative offices are situated in this building for better facilitation of students, parents, and general visitors. Other than offices, the building owns 18 wide and bright classrooms, four science labs and two examination halls to fulfill the requirements of this wing.







Faculty members Boys Wing with College Principal and Headmistress









### Girls Wing



Girls wing classes (IV-XII) are housed in Commodore Ilyas Block which has been recently added to the infrastructure of the college. This block includes 33 classrooms, four advanced science labs, three swimming pools and a spacious multipurpose hall. A highly qualified, well experienced and extremely devoted faculty is available in all departments to cater not only the academic needs of students at this level but also busy to turn them into successful citizens of Pakistan. The college is affiliated with the Federal Board of Intermediate and Secondary Education, Islamabad for the purpose of SSC and HSSC examination.







Faculty members Girls Wing with College Principal and Headmistress









### Scope of the Study



Dr. A. Q. Khan School & College offers a comprehensive span of schooling right from Pre-School (Play group, Nursery & Prep) onward to Secondary School Certificate (SSC) and Higher Secondary School Certificates (HSSC) levels. Each level of study is characterized by provision of solid academic foundation together with a conducive environment of learning. A list of the Syllabus subjects is given here under:

**Pre - School** (Playgroup, Nursery, Prep)

English, Urdu, Mathematics, Art & Crafts

#### Class I - VIII

English, Urdu, Mathematics, General Science, Social Studies, Islamiat, Computer Science, Art & Crafts

SSC (Federal Board Islamabad Curriculum)

#### **For Boys**

Science Group (Mathematics, Physics, Chemistry, Biology / Computer Science)

#### For Girls

- a. Science Group (Mathematics, Physics, Chemistry, Biology / Computer Science)
- b. Humanities Group (Computer, Economics, General Science & General Math)

**HSSC** (Federal Board Islamabad Curriculum)

#### **For Boys**

- a. Pre Medical
- b. Pre Engineering
- c. ICS (Physics)
- d. ICS (Statistics)

#### For Girls

- a. Pre Medical
- b. Pre Engineering
- c. ICS
- d. Humanities (Economics Psychology, Statistics & Computer Science)



#### Laboratories

The college has highly equipped Biology, Chemistry, Physics, Fine Arts and Computer Laboratories. To fulfill the needs of students at all levels, Computer lab is possessed by each block separately while for classes of HSSC and SSC, we have four advanced labs in Commodore Ilyas Block for Physics, Chemistry, Biology and Computer Science departments respectively.







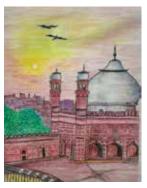


## Students' Creativity





















#### Libraries

The college possess two spacious and well-furnished libraries to cater the needs of junior and senior sections of the College separately. Well trained and experienced staff allocated in both libraries to maintain the libraries and guide the students. Main Library of the College is located in Ilyas Block which is opened for the public as well. It is a house stuffed with the latest books on various topics, newspapers, magazines, national and International journals and appropriate reference materials for the senior students. Junior students are accompanied and helped by their teachers in the library to inculcate love of reading books in them.

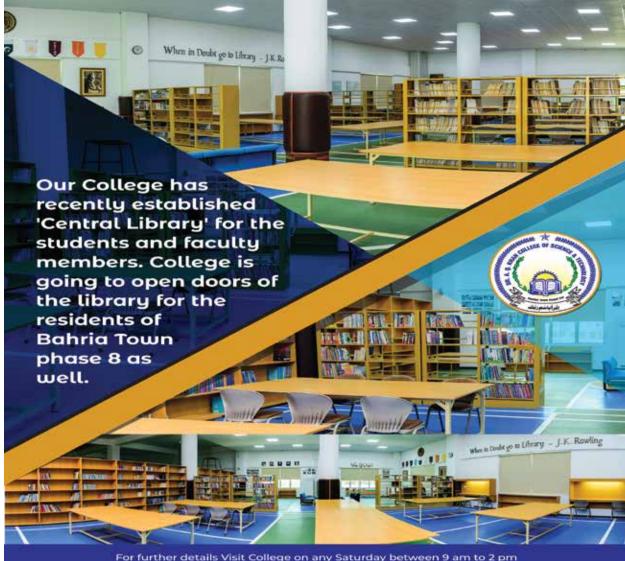












For further details Visit College on any Saturday between 9 am to 2 pm Dr. A.Q. Khan College of Science and Technology, Bahria Town Phase 8 Ph: 051- 5705845 – 46 Extension 208,

www.aqk8bahria.edu.pk, facebook: Dr a. q khan College of Science and Technology



### Auditorium

Built according to International standards, the auditorium reflects, like everything else at the college, the commitment to provide students with the best of facilities. Equipped with full-fledged audio-visual equipment and a digital projection system, the college auditorium is the stage for numerous important programs throughout the year.









## Multi-Purpose Hall



Our Multipurpose Hall is an architecturally wonderful structure which is located in Ilyas Block. It extends its services during Board and College internal examinations. It also caters various CCA/ECA activities. It is technologically integrated and fully equipped for the staging of a wide variety of events.















## **CCAs Clubs**

#### **MISSION**

To train/educate our students to imbibe best personal, artistic, civic, scientific and sports attributes which may usher them to excel in society as useful citizens.

## **OBJECTIVES**

- To encourage and showcase the latent/creative talent of the student by holding various related activities and competitions at College level.
- To liaise, align and share various activities of our Clubs with other Bahria Town institutions in Rawalpindi/Islamabad.
- To expose our students with different CCAs being held in various national educational institutions

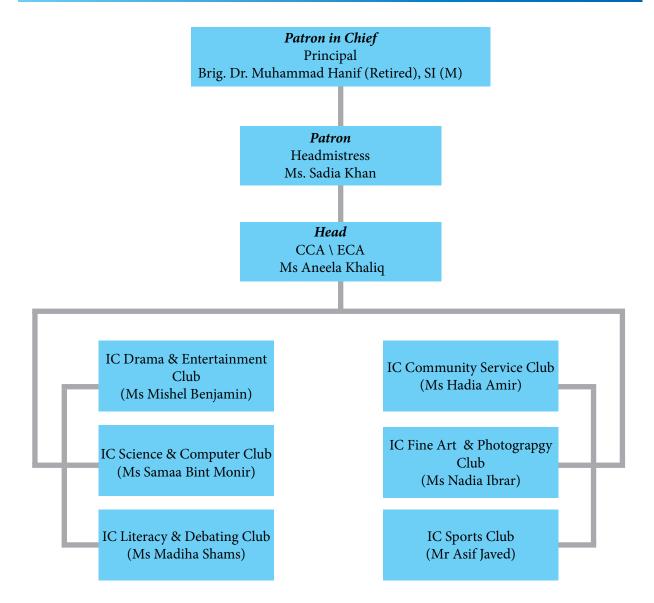
## **COLLEGE CLUBS**

- Literary and Debating Club
- Adventure and Sports Club
- Drama and Entertainment Club
- Photography and Fine Art Club
- Computer and Science Club
- Community Service Club

N PHASE 8

## Co-Curricular & Extra Curricular Activities - Organization









Team Science Club with CCA Head, Headmistress, DCE (Bahria Town) & Principal



Team Literary & Debating Club with CCA Head, Headmistress, DCE (Bahria Town) & Principal



Team Drama & Entertainment Club with CCA Head, Headmistress, DCE (Bahria Town) & Principal



Team Community Service Club with CCA Head, Headmistress, DCE (Bahria Town) & Principal



Team Sports & Adventure Club with CCA Head, Headmistress, DCE (Bahria Town) & Principal



Team Fine Arts & Photography Club with CCA Head, Headmistress, DCE (Bahria Town) & Principal

## College Clubs





**Literary & Debating Club** 



**Computer & Science Club** 



**Drama & Entertainment Club** 



**Sports & Adventure Club** 

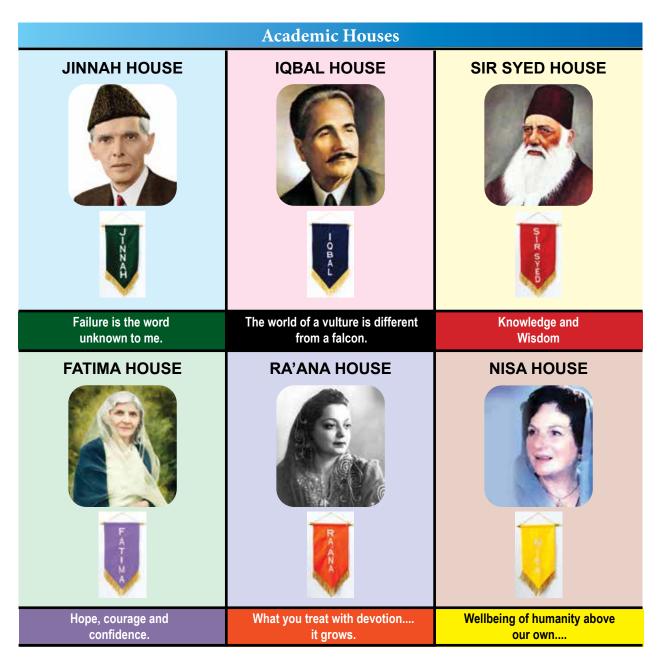


**Community Service Club** 



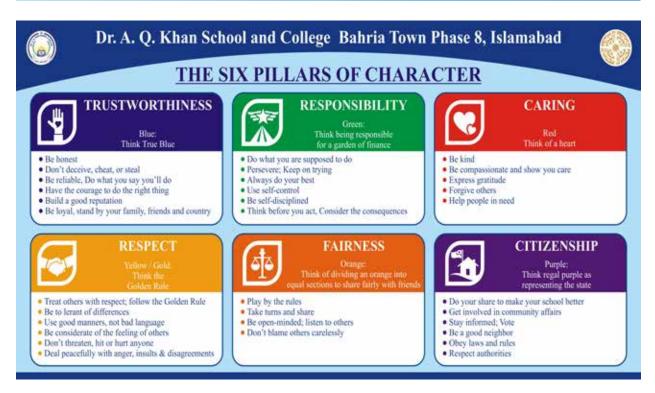
Fine Arts & Photography Club





## **Character Building**





## **Social Grooming**

- A behaviour (walk, talk, appearance, act, eat and drink etc.,) of humans that ensures and strengthens mutual co-existence. Strengthening of bonds, reinforcement of social structure, family links and building companionship and comradeship through social activities.
- It helps in conflict resolution and reconciliation.





Farewell Class X



Annual Prize Distribution Ceremony



Defence Day



Independence Day



Spring Festival



Sports Prize Distribution







Farewell Class XII

Inter House Cultural Competition





World Art Day

**Annual Qiraat Competition** 





Oath Taking Ceremony

Award Ceremony SSC





Inter House Naat Competition



Inter House Bilingual Declamation Contest



Best Teacher Award Ceremony



High Achievers (HSSC) Ceremony



Iqbal Day



Drug Awareness Seminar





Inter School Bilingual Declamation Contest



Special Award Ceremony



World Science Day for Peace & Developement



Quaid's Day



World Arabic Language Day



Winter Festival



## **Career Counselling Session**

Career Counselling Sessions are regularly organized for the senior students of the College the sessions help the students to select the right career according to their aptitude and demand of the fields.













## **Sports Grounds**



Sports grounds in the college are really big and wide. They are designed according to the needs of different sports and levels of classes. Playground for juniors is equipped with various swings along with a grassy ground while the main sports ground of the college is divided in three sections. One section is for playing football and the other two are the basketball and badminton courts. Cricket is also given an ample space in the college playground. College provides facilities for indoor games as well like table tennis and badminton. College holds all Inter-House competitions in its own sports grounds while for Inter-School championship we avail the services of Bahria Town by using the international standard Rafi Stadium Bahria Town phase-8.















## **Sports Activities**

Annual Sports Week is organized every year in the month of March. It provides opportunity to the students to exhibit their sporting skills. The sports week remains full of indoor & outdoor matches/competitions for the students of all levels.











## **Recreational/Study Trips/Tours**



Students are provided with the opportunities to visit various places and sites with educational and recreational purposes to broaden their knowledge and vision.













# The stage

## **Swimming Pools**

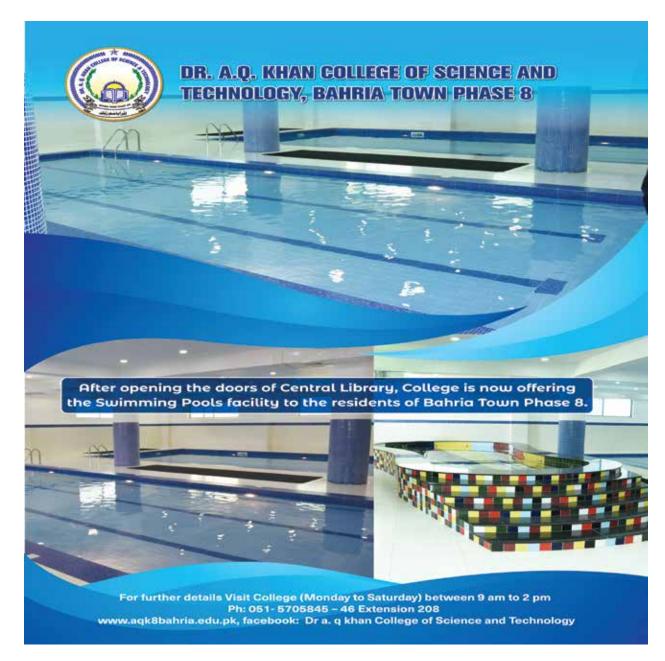
The college has three swimming pools for the students of different ages. Our swimming pools are designed to meet all health and safety guidelines. Pool staff is trained to maintain appropriate water chemistry and keep a strict hygiene check. Students are always under the watchful eyes of swimming coach. Swimming Pools are opened for the residents of Bahria Town Phase - 8.















## **Medical / First Aid Facilities**

The college has sufficient arrangement to provide first aid to minor injuries and ailments. In case of any serious health issue, parents/guardians are informed immediately and the sick/injured students are transferred to Bahria Hospital in Phase -8 adjacent to the institution.





## **Transport Facility**



The institution has an extensive fleet of well-maintained buses and vans which cover a large radius around Bahria Town Phase-8. All college vehicles are manned by expert and experienced drivers . The buses have a conductor to ensure the safety of all the students on board. The management ensures well behaved transport staff and comfortable vehicles for the satisfaction of the students as well as their parents.





## Students' Counselling

School counsellors offer individual counselling to help students resolve personal or interpersonal problems. Student counsellors assist students at all levels from Pre-school to College. They listen to students concerns about academic, their emotional or social problems and guide them on their behavioural problems. The College provides these sessions through College Counsellors (FMs from Psychology department) as well as by professionally trained psychologist/ counsellor from Bahria Rehab Center.





## **Rules & Regulations**



A summary of rules for the students is appended below:

- The College keeps a strict policy regarding Discipline. A strict disciplinary action, including expulsion from the college, shall be taken against the DISCIPLINE CASES.
- MOBILES/CAMERAS are strictly prohibited and will be confiscated.
- The college encourages sports activities and provides sports gear to the students during games periods. The students are Not allowed to bring their own sports gear in the College.
- Vandalism, immoral conduct i.e stealing, use of abusive language, gross misbehaviour, show of disrespect/rudeness to the staff and the senior students shall be considered major offences and shall warrant strict disciplinary action.
- Disrespect to the teachers shall be considered an unpardonable offence. A severe and swift action (including expulsion from the college) shall be taken against such offences.
- The students are to follow the uniform code strictly. Those who are dressed in violation of the dress code on any day would not be allowed to attend the classes.
- Students are expected to be regular and punctual. Penalties shall be awarded to habitual late comers. The college gates will be closed daily at 0800 and no students will be allowed in thereafter.
- The name of a student who remains absent from the college for ten consecutive days without leave is liable to be struck off the college rolls.
- As per Board policy regarding attendance, a student who records an attendance less than 75% shall not be allowed to sit the final examination and will be required to repeat the class.
- Bullying is considered highly undesirable and is aggressively curbed and discouraged. We expect the students to develop courage to report the cases of bullying to the college authorities.
- All types of Intoxicating devices/ electronic cigarettes/ drugs/ Narcotics are strictly prohibited and the students carrying any such thing shall be expelled from the College.
- The girl students are Not allowed to wear makeup and jewellery. A simple ear ring is, however, allowed to protect and keep in tact the ear piercing. Only black or brown hair bands and ruffles are allowed; fancy items are not to be used. Girl students may also use white scarves only.
- The boy students are to have proper haircut. They are not allowed to wear long or fancy hair irrespective of the fashion in vogue.
- Students may use fountain pens but they are Not allowed to bring Ink-pots.
- Students are Not allowed to ride motorbikes or drive cars to college even if they hold a valid driving licence and even if they make arrangements to park their vehicles outside the college.
- Cheating in the examination is considered a major offence and is liable for strict punishment.



## **Admission Policy**

Admission in Dr. A. Q. Khan College is based strictly on open merit for boys and girls upon no discrimination. There are no reserved seats. Admissions are announced on annual basis with selection criteria determined by a written test followed by a series of interviews. The college also admits students during the academic year dependent upon vacancy.

While we admit students in all year groups, the most preferable is kindergarten or year eleven. Our secondary education (SSC and HSSC) is affiliated with the Federal Board of Intermediate and Secondary Education (FBISE). Following English as medium of instruction, we follow the Cambridge/Oxford University-outlined curriculum for primary and middle schools while FBISE-mandated courses are followed at upper levels.

### **Assessment and Evaluation**

#### **Examination And Evaluation**

A systematic process of students' assessment is pursued as an essential element of the College Calendar. Their academic standing is adjudged regularly and back up action devised promptly for improvement of performance. A classification of tests and examination is cited as under:

### **Fortnightly Evaluation**

On completion of a unit/chapter/lesson, the students are required to take proper written test of 20 marks in each subject. Marks obtained are listed in the Assessment Book which is sent to the parents for information and signature.

#### **Weekly Assessment**

A spot test of short duration is held every week to ascertain the comprehension and study routine of the students. it may be conducted orally or in writing as per the requirement of the course contents. The attainment is recorded on the students' performance chart.

#### **End-Term Examination**

The end term examination is held twice a year at the close of 1<sup>st</sup> and Second terms of the academic session. The students' result and standing in the class/section are communicated to parents through a formal 'Result Report'. The marked answer scripts too are returned along.

## High Achievers (HSSC) 2021-2022









Hamna Rafi 94.6%



Marya Maryam Noor 93.6%



Dua Bint-E-Ejaz 93.2%



Sameera Anwar 92. 8%



Urwa Zaheer 92.6%



Iman Fatima 91.6%



Duaa Malik 90.8%



Momena Nadeem 90.6%



Raeed Kashif 86.6%



Yassal Tahir 86.4%

## High Achievers (HSSC)



Zoha Naeem 86.1%



Sara Rafi 84.4%



M. Umair 83.9%



M. Shayan 83.7%



Baroosh Murad 83.5%



Fiza Farhan 83.4%



Fareha Usman 82.7%



Aiman Kamal 82.6%



M. Maaz Akhtar 82.6%



Hania Hafeez 81.5%



Hamza Khan 80. 7%



Abu Bakar Khan 80.2%



Aqbah Muhammad 80.2%



Shiza Mushtaq 79.6%



Rumaisha Mukaram 79.5%

## High Achievers (SSC) 2921-0222













Laiba Tahir 97.4%



Fatima Riaz 97.2%



Maheen Ahmed 96.9%



Malaika Rehman 96.5%



Syeda Afnan Husain 95.8%



Hiba Rafique 95.7%



Warda Rafi 95.3%



Ali Sher Malik 94.7%



Javeria Shaukat 94.5%



Zainab Maryam Noor 94.2%



## High Achievers (SSC)



Rameen tariq 93.5%



Namra Binte Nadeem 92.5%



Shariff Mujtaba 92.1%



Arwa Chaudhary 92.1%



Kashif Mehmood 92%



Aiza Mushtaq 91.9%



Shahroze Nadeem 91.9%



Rabia Sohail 91.7%



Hadia Safdar 91.5%



Wania Rehman 90.8%



Fiza Bint-E- Ejaz 89.9%



M. Zarae Altaf 89.6%



Sana Irshad 89.6%



Hania Malik 89%



Shifa Nawaz 88.5%

## **Fee-Policy (Subject to Revision)**



## **Admission Charges**

• Admission Fee Rs. 30,000

• Security( Refundable) Rs. 10,000

Annual Charges Rs. 6,000

#### **Fee Structure**

Classes Monthly Fee		
Play Group	Rs. 8,200	
XI	Rs. 10,000	

## **Transport Charges**

Location		Charges per Month
Zone 1:	Phase-VIII	Rs. 6,000
Zone 2:	Phase-VII	Rs. 7,000
Zone 3:	Outside	Rs. 8,000

<sup>\*</sup> Transport Charges are subject to change in fuel prices.



## **College Uniform**

All students are supposed to attend the college in prescribed uniform, failing which they will not only be fined but also debarred to attend the classes. Details of uniform are as under.

## School Uniform (Playgroup – XII) Summer

#### Girls (Play Group-XII)

- White Shalwar Kameez with College Monogram on left side pocket.
- White sash
- Black shoes and white socks







## **Boys (Play Group-XII)**

- Full sleeves K.T shirt with collar and left side pocket with College Monogram
- Dark grey tropical trouser
- White socks & Black shoes with laces •
- Necktie with College Monogram
  - Black belt







#### Winter

#### Girls (Play Group-XII)

- White Shalwar Kameez with College Monogram on left side pocket.
- White sash
- Black shoes and white socks
- Navy blue blazer with college monogram / navy blue V-neck cardigan/ V-neck Sweater







#### **Boys (Play Group-XII)**

- Full sleeves K.T shirt with collar and left side pocket with College Monogram
- Dark grey tropical trouser
- Navy blue blazer with College Monogram / navy blue V-neck Sweater
- Necktie with College Monogram
- White socks & Black shoes with laces
- Black belt











## **College Faculty**

#### **Biology**

Ms Sadia Khan (Headmistress) M. Phil (Zoology) + M.Phil (Zoology) + M.Ed

Ms Fozia Zeb M.Sc (Botany) + B.Ed + M.ed

Ms Razia Sultana M.Sc (Biology) + M.Ed

Ms Kanwal Noreen M.Sc (Psy-Zol) + MA (Eng) M.Ed + M.A(pol-sci) + LLB Ms Bushra Raza M.Phil (Plant Virology) + MS (Plants Pathology) + B.Ed

BS (Chemistry)

Ms Hadiya Gul BS Bio Informatics

### Chemistry

Ms Zahra Najam (HOD Sciences) M.Sc (Chemistry) + B.Ed

Ms Afshan Tahira M.Sc (Chemistry) + B.Ed Ms Yasmin Qureshi M.Sc (Chemistry) + B.Ed

Ms Naila Nadeem M.Sc Organic Chemistry + B.Ed

Ms Jabeen Ather

Ms Sadia Sarmad

Ms Sidra Anees

BS (Chemistry, Botany)

M.Phil (Physical Chemistry)

M.Phil (Physical Chemistry)

Ms Riffat Faraz MSC (Chemistry)

Mr Muhammad Ramzan

### **Computer Science**

Ms Masooma Haider (HOD)

M.Sc (Computer Science)

Ms Asma Ali
M.Sc (Computer Science)
Ms Umber Feigel

Ms Umber Faisal MS (Computer Science) + PGD (IT)
Ms Amber Chaudhary MS (IT)

Ms Amber Chaudhary MS (IT)
Ms Amber Faisal MCS + PGD

Ms Mehwish Akhtar M.Sc (Computer Science) + M.Ed + B.Ed

Ms Kanwal Faisal BS (CS)

Ms Sidra Farhan

Ms Noor Ul Ain

Ms Kiran Ammara

BS (CS) Hons + B. Ed

MA (Computer Science)

BSc (Computer Science)

Ms Sana Ahsan M.Phil (Analytical Chemistry)

Ms Aneeqa Tariq MS (Computer Science)

Mr Talha Tariq Bs (IT)

#### **English**

Ms Aneela Khaliq M.A (English Literature and Language) M.A Political

Science+ B.Ed + Dip TEFL

Ms Faryal Shahzad (HOD) M.A (English)

Ms Samira Saleem M.A English + TEFL + B.Ed

Ms Rabia Farooq M.A (English)
Ms Sajida Khanum M.A (English)
Ms Noureen Aftab M.A (English)
Ms Madiha Shams M.Phil (English)
Ms Ayesha Sadaf M.A (English)

Ms Shaista Shafaq M.A (English Language & Literature)

Ms Farah Saeed MA (English Literature + PGD+ TEFL+ M.Phil In Progress)

Ms Syeda Farheen Gul Hassan MA (English Language & Literature)
Ms Khaula Masood MA (English Language + Literature)

Ms Ayesha Khalid MA (English Linguistics)

Ms Kainat Jameel Kayani MA (English)
Ms Abeera Chaudhary MA (English)
Ms Haleema Hussain MA (English)
Ms Zaibeen MA (English)

Ms Mahnoor Bint-e-Naeem BS (English Linguistic & Literature)

Ms Maria Zamir MA (English) + TEFL + B.Ed

Ms Asma Malik
Ms Sadaf Mumtaz

MA (English)
MA (English)

Ms Asma Aziz MA (English Language & Literature)

Ms Farhat Babar MA (English)
Ms Mishaal Benjamin MA (English)

Ms Shazia Abid MA (English & M. Phil English)

Ms Maryam Shabbir Ms Zubaria Hassan MA (English)

Mr Navid Ahmed MA (English Language Literature)

#### **Economics**

Ms Saima Sabri MA (Economics) + MBA + MS (Finance in Progress)

Ms Aroob Kausar M.Sc Economics + B.Ed





#### **General Science**

Ms Madiha Anwaar Ms Anum Fatima Ms Shahnaz Ahmed Ms Aroosa Nayyer Ms Uswa Khalid Ms Ayesha Shahbaz Ms Sumia Suleman

Ms Arifa Iffat Ms Huda Naeem Ms Saira Pervaiz Ms Sabeen Khan

#### Islamic studies

Ms Asma Rabi (HoD)
Ms Raees Mir
Ms Zubaida Mazhar
Ms Riffat Zia
Ms Ayesha Basharat
Ms Tehmina Arshad
Ms Shagufta Ehtisham
Ms Asma Raz
Ms Anum Qureshi
Ms Aneela Basharat
Ms Razia Sultana

Ms Hina Kulsoom Ms Fakhar un Nisa Ms Nosheen Tufail Mr Himayat Ullah

#### Mathematics

Mr Asif Javed (HOD) Ms Nadia Haider MS (Engg) B.Ed

B.E (Elect Engg), MS (Elect Engg) B.Sc (Biology, Chemistry) + B.Ed B.Sc (Zoology, Botany, Chemistry)

B.Sc (Zoology, Botany, Chemistry) + B.Ed B.Sc (Botany, Zoology, Chemistry)+B.Ed B.Sc (Mathematics, Statistics, Economics)

M.Sc (Project Management) + (Montessori Diploma +

BBA HRM + PGD)

B.Sc (Physics, Chemistry) + B. Ed

B.Sc (Home Economics + 1 year Montessori diploma) M.Sc (Mass Communication) + Montessori course

B.Sc (Home Economics)

M.A (Islamic Studies), ShahadulAlamia, B.Ed

M.A (Islamic Studies)+B. Ed M.A (Islamic History) B.Ed M.A (Islamic Studies) + B.Ed

M. Phil (Islamic Studies) BS Islamic Studies + B.Ed

M.A (Islamic Studies) + B.Ed

M.Sc (Islamic Studies)
M.Sc (Islamic Studies)
BS (Islamic Studies)

MA (Islamic Studies) + B.Ed

MS (Islamic Studies)

BA (Islamic Studies) + M.Ed + B.Ed

BS (Islamic Studies) + MA (Islamic Studies)

MA (Islamic Studies)
MA (Islamic Studies)

M.Sc (Mathematics)+ B.Ed

MS (Mathematics)

Ms Bushra Farasat BS (Mathematics Hons) + M.Phil (Project Management)

Ms Naila Basit BS (Mathematics Hons)

Ms Sidra Kiran M.Sc (Mathematics) + B.Ed + M. Ed

Ms Maryum Altaf M.phil (Mathematics)
Ms Mahrukh Awan BS (Electrical Engineering)

Ms Attiya Karim BS (Mathematics)

Ms Rafia Behram M. Sc (Mathematics) +B.Ed

Ms Samavia Abdul Rashid MS (Mathematics)

Mr samar Abbas MS (Math) Mr Malik Fahad M. Sc (Maths)

Mr Hamile Muneeb M. Phil (Mathematics)

#### Pakistan Studies / Social Studies

Ms Faiza Zaeem (HOD)

M. Sc Defence & Strategic Studies

Ms Arfa Danish M.Sc (Pak S.St) + Montessori Diploma + B.Ed

Ms Robina Ayub M.A (Politics Science)

Ms Attiya Imran M.A Political Science + M.Ed (In Progress)

Ms Shazia Arjumand M.A (I.R)
Ms Saima Arjumand M.A (I.R)

Ms Zarafshan Tahir
Ms Farheen Amad
M.A (Politics Science)

**Physics** 

Ms Mamoona Sumbal
Ms Anum Nadeem
Ms Ishrat Tahira
Ms Sc (Physics)
Ms Samaa Bint Munir
Msc (Physics)
Ms Phil (Physics)

Ms Samaa Bint Munir
Ms Maryam Saqib Butt
Msc (Physics)
Ms Arisha Naseem
Msc (Physics)
Mr Muhammad Saadullah
Msc (Physics)

Mr Muhammad Yousaf BS (Physics)
Mr Uzair Amin MS (Physics)

**Psychology** 

Ms Nadia Kanwal MS (Psychology)

Ms Jaweria Malik M.Sc Applied Psychology+ADCP



Ms Afshan Hafiza Sarosh Riaz Bs (Psychology) Bs Psychology

#### **Statistics**

Ms Rabia Sabi

M.Sc Statistics

#### Urdu

Ms Beenish Nazir (HOD)
Ms Riffat Parveen
Ms Hina Khan
Ms Sadia Yousaf
Ms Nudrat Elahi
Ms Shehla Badar
Ms Rimsha Kiran
Ms Somia Ishtiaq
Ms Shumaila Shabbir
Ms Maham Qureshi
Ms Kainat Yousaf Mughal
Momina Qaiser

## **General Group**

Ms Sabina Razzaq

Ms Faiqa Amin Ms Zareen Yasir Ms Qudisa Salar Ms Rabia Shaukat Ms Razia Tabassum Ms Sadaf Rehman Ms Uzma Ejaz

Ms Mehwish Omar Ms Saima Mehmood Ms Anum Iqbal M.A (Urdu) + B.Ed
M.A Urdu + B. Ed
M.A (Urdu) + B.Ed
M.Phil (Urdu)

B.A + M.Ed in Teaching Education in progress Bachelors of Eastern Medicine and Surgery

B.A + B.Ed + Montessori course + 1 year Montessori Diploma MBA+B.Ed + Montessori course + 1 year Montessori Diploma

B.A+B.Ed

MA (Urdu)

B.A + 1 year Montessori Diploma

B.A + Montessori Diploma + Upper Elementary Course PMC

in progress + Diploma in Com. Sci

B.A Auto Cad Diploma

B.A (Applied Phsycology) early year education course

B.A + Short course in Montessori

Ms Tehmina Tabassum

B.Com

Ms Mehwish Naveed Ms Samina Kashif

B.A + Montessori Diploma

Ms Sahera Asim

Ms Farzana Rizvi

Ms Mehwish Zaheer

Ms Fariha Ali

Ms Nadia Riaz Ms Salma Sultana

Ms Hina Zeeshan Ms Taliha Tariq

Ms Zoha Arooj

Ms Saima Iqbal

Ms Bisma Javed

Ms Anum Humayun

Ms Amna Humayun

Ms Maidha

M.A (Education) + MBA + B.Ed

B.A

Master in Communication Sciences + B. Ed Ms Sadaf Tariq

Ms Sameera Afzaal M.A (Arabic) + B.Ed Ms Syeda Hadia Amir M.A (Social Work)

Ms Amna Aamir M.A (Special Education)

Ms Huma Mubashir B.A + 1 year Montessori Diploma + PGD in (TEFL)

B.A + English Language Course

B.A (Hons)

B.A MSc B.com

> BS (Fashion Designing) MFA (Interior Design)

BA

B.com/B.Ed

BS (Human Development) BS (Mass Communication)

MSc

MS (Remote Sensing) + GIS BS (Electrical Analytical)

BA

BSc (Home Economics)

Ms Sofia Amir

Ms Huda Naeem

#### Humanities

Ms Shameen

Ms Saima Sabri MA (Economics) + MBA + MS (Finance in Progress)

#### Art & Craft

Ms Nadia Ibrar B.A (Fine Arts) + 1 year Sculpture + 2 years Painting Course

Master (Fine Arts) Ms Ujala Mehreen





## Academic Session 2023-2024

#### FIRST TERM

Start: 13th March, 2023 to 29th September, 2023

Monthly Test: 15<sup>th</sup> May to 23<sup>rd</sup> May, 2023

Terminal Exam: 15th September to 29th September, 2023

PTM: 10th June, 2023

Result Day: 28th October, 2023

#### **FINAL TERM**

Start: 2nd October, 2023 to 9th March, 2024

Monthly Test: 13th November to 21st November, 2023

Terminal Exam: 12th February, 2024 to 26th February, 2024

PTM: 25<sup>th</sup> November, 2023 Result Day: 9<sup>th</sup> March, 2024

#### SSC/HSSC

Pre-Board Exams SSC: 3<sup>rd</sup> week of March 2023 (Tentatively)

Pre-Board Exams HSSC: 3<sup>rd</sup> week of April 2023 (Tentatively)

Send up Exams of SSC: Last week of November 2023 (Tentatively)

Send up Exams of HSSC: 2<sup>nd</sup> week of January 2024 (Tentatively)

#### **VACATIONS**

Summer Vacation (I to IX): 12th June, 2022 to 14th August, 2023 (Tentatively)

Winter Vacation (I to XII): 30<sup>th</sup> December, 2022 to 07<sup>th</sup> January, 2024 (Tentatively)

#### PARENT-TEACHER MEETINGS

• PTM: 10<sup>th</sup> June, 2023

• PTM: 25<sup>th</sup> November, 2023

#### **RESULT DAY**

Result Day: 28th October, 2023

• Result Day: 09th March, 2024

## OPEN DAYS FOR PARENTS (Second Saturday of the Month)

• 8th April, 2023

• 13th May, 2023

• 9th September, 2023

• 9th December, 2023

13th January, 2024

• 10th February, 2024